

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Budget Work Session/Special Meeting  
Tuesday, January 21, 2025, at 1:00 p.m.  
Vevay Township Hall – 780 Eden Road, Mason**

**MINUTES**

**Members Present:** Supervisor John Lazet, Clerk JoAnne Kean, Treasurer Chris Lewis, Trustee Richard Lacasse, and Trustee Patricia McNeilly  
**Members Absent:** None  
**Staff Present:** Deputy Clerk Tracy Ayres  
**Others Present:** None

The meeting was called to order by Supervisor Lazet at 1:00 p.m. and followed by the Pledge of Allegiance.

**Roll Call/Excuse Absent Member.** All the members were present.

**Set/Amend Agenda.**

**MOTION McNeilly, seconded Kean, to adopt the agenda as presented.**

**Roll Call Vote**

**Ayes: Lazet, Lewis, Lacasse, McNeilly & Kean**  
**Nays: None**

**Public Comment.** None.

**Initial Review of 2025-2026 Budget.** Supervisor Lazet distributed his initial 2025-2026 budget explaining the rationale behind several revenue and expense line items. Discussion followed on funding road repair with money saved from pension cost reduction. BS&A Cloud transfer (from .Net) and election budgeting. At the recommendation from IT support, Frank Vargas, we need to upgrade to the cloud for computer file back up. The scheduled budget work session dated 1-28-25 will be cancelled and the next scheduled budget meeting on 2-11-25 will be kept just in case it is needed.

**Capital Improvement Plan – Review & Update.** Discussion followed on municipal ordinance codification software, records management/data conversion and a maintenance garage addition to the main building, and septic field maintenance. There was further discussion for hiring a planning consultant for master plan review.

Supervisor Lazet will email the budget PowerPoint & CIP documents to the Board.

**Any Other Business.** None.

**Adjournment.** The meeting was adjourned at 2:30 p.m.

  
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JoAnne Kean, Clerk

Recorder Deputy Clerk Ayres