

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting  
Wednesday, February 12, 2025, at 6:30 p.m.  
Vevay Township Hall – 517-676-9523**

**MINUTES**

**Members Present:** Supervisor John Lazet, Clerk JoAnne Kean, Treasurer Christopher Lewis, Trustee Richard Lacasse & Trustee Patricia McNeilly  
**Members Excused:** None  
**Staff Present:** Deputy Clerk Tracy Ayres  
**Others Present:** None

The meeting was called to order by Supervisor Lazet at 6:30 p.m. and followed by the Pledge of Allegiance.

**Roll Call/Excused Member.** Roll call was taken and all board members were present.

**Set/Amend Agenda.**

**MOTION McNeilly, seconded Kean, to adopt the agenda as presented/amended.**

<b>Roll Call Vote</b>	<b>Ayes: Lazet, Lewis, Lacasse, McNeilly &amp; Kean</b>
	<b>Nays: None                      Absent: None</b>

**Consent Agenda.**

**Recommendations are preceded by an asterisk (\*).**

- Board of Trustees Reg. Mtg. Minutes 1-15-2025 and Spl. Mtg. 1-21-25. \*approve & file
- Financial Reports – January 2025: 1) Cash & Investment Account Summary, 2) Third Quarter Investments as of January 2025, 3) Balance Sheets, 4) Revenue & Expense Report, 5) DDA & Tax Disbursement Reports. \*receive & file
- Planning Commission Minutes 1-8-25. \*filed
- Recreation Commission Regular Minutes 1-9-2025. \*filed
- Building Report January 2025. \*filed
- Code Enforcement Report January 2025. \*filed
- BOR Educational Training for Roger Cargill (\$30). \*approve & file
- MAMC Summer Conference Training for Clerk & Deputy Clerk. \*approve & file
- Correspondence from:
  - 1.) Mason Fire Department January 2025 Report. \*filed
  - 2.) IC Sheriff Office Deputy Bandy - Incident Reports for January 2025. \*filed
  - 3.) Notice of Hearing: Consumers Energy MPSC Case No. U-21606 & U21827.

\*filed

**MOTION McNeilly, seconded Kean, to adopt the consent agenda as presented.**

<b>Roll Call Vote</b>	<b>Ayes: Lewis, Lazet, Kean, McNeilly &amp; LaCasse</b>
	<b>Nays: None                      Absent: None</b>

**Items Removed from Consent Agenda – Discussion.** None.

**Public Comment.** None.

**Old Business:**

**Resolution Adopting the Earned Sick Time Act (ESTA) Policy – Update.**

Treasurer Lewis gave an update on the policy. The earned Sick Time law has not yet taken effect. The resolution is postponed until March due to possible state changes and many unknowns.

**Digitizing of Zoning Ordinance.**

Discussion is postponed until the March board meeting due to inclement weather.

**New Business:**

**2025 Recreation Passport Grant - Public Comment.**

There were none in attendance to make public comment on the park bathroom recreation passport grant. No emails or letters were received.

**Authorization Request: Pavilion Eaves Troughing.**

Discussion is postponed until the March board meeting due to inclement weather.

**Reports:**

**Accounts Payable Disbursement Authorization.**

**MOTION Kean, seconded McNeilly, to approve the Disbursement Authorization Report for February 12, 2025, for General Fund Checks #33175-33210, (#33177-33189 Voided) Direct Deposits DD436-DD461, EFT's 731-736 for a total of \$59,423.66.**

**Roll Call Vote**

**Ayes: Kean, McNeilly, Lacasse, Lewis & Lazet**

**Nays: None                      Absent: None**

Clerk Kean informed members that the newly purchased printer was not able to be networked by IT and was replaced on the recommendation of Frank Vargas, IT consultant. Additional money was spent on previously approved hardware.

**2024-25 Budget - Transfer Authorities**

Supervisor Lazet reviewed the budget transfers with members.

**Trustee Reports:**

**Planning Commission.**

Trustee McNeilly reported the progress of the masterplan update. Cindy Dodge, former MTA advisor, met with planning commissioners to share what she could offer to the township as the planning consultant. The planning commission will hold a special meeting on February 26, 2025, at 6:30 p.m., to further talk with Cindy.

**Recreation Commission.**

Trustee McNeilly gave the update from the recreation commission and discussed plans for outside restroom. Supervisor Lazet reported waiting on plans from Bob Ford, consultant.

**Supervisor Reports:**

**DDA Meeting**

Supervisor Lazet will be recommending setting aside additional DDA funds in the capital improvement plan for future projects.

**LSES Update**

Supervisor Lazet reported legal advisor for Leslie Township stated application from Ranger Solar was not complete and the required period of time for approval determination has not yet begun.

**2025-26 Budget Update**

Supervisor Lazet has heard from board of trustees members and recommended top priorities for the new budget should be paving two miles of Hawley Road and the replacement of veteran markers in the cemetery.

**Trail Update**

Supervisor Lazet reported the Tri-County Regional Planning Commission is still considering several trail routes through the township. The recreation commission met with an MDOT representative and gave input on various routes.

**Education Expense Policy**

Policy is being created.

**Master Plan Update**

Update given under planning commission report.

**Treasurer Report:**

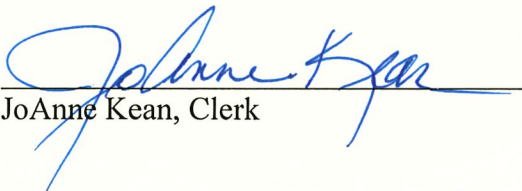
**Financial Graphs.** Treasurer Lewis briefly reviewed graphs for the January financials and revenue sharing.

**2024 Winter Tax Collection.** Treasurer Lewis distributed an update for winter tax collection by month. Hours for collection will be extended on February 14, 2025, from 9 a.m. to 5 p.m.

**Any Other Business.** The Compensation Commission will meet during the month of February. Clerk Kean shared the Michigan Townships Association has an updated handbook titled *The 2025 Edition of Authorities & Responsibilities*. She will send an email to board members with details for ordering.

**Additional Public Comment.** None.

**Adjournment.** The meeting was adjourned at 7:11 p.m.

  
JoAnne Kean, Clerk

Recorder Deputy Clerk Tracy Ayres